



ALBINATI AERONAUTICS

We are currently seeking to hire motivated and experienced full time **Flight Dispatchers** attracted by the energy and the excellence of our firm to reinforce our team.

### **Job description**

On a shift basis (24h/7), your main tasks will consist of:

- producing flight planning, including en-route alternates;
- obtaining flight permits;
- calculating fuel;
- checking weather conditions;
- issuing technical crew briefings;
- maintaining a constant watch on all flight dispatched.

### **Skills**

- you read NOTAMS and weather coded messages;
- you are familiar with aircraft performances, navigation documentation, monitoring, analysis and calculation of operation factors (runway performance, weight & balance, ATC preferred route, fuel needs);
- you are fluent in both French and English, including aviation English;
- you have a good knowledge of Jeppesen flight manuals.

### **Profile**

You have a previous experience in an aviation operations environment of at least 2 years, preferably in the business aviation field. You are computer literate. Furthermore, you are meticulous with a strong team spirit, flexible and have excellent communication skills. You are Swiss or holder of a permanent residence- and work permit for Switzerland. You are willing to work in shifts, including nights and week-ends.

**We offer** a challenging position in a fast-growing company; an interesting and stimulating working environment, the motivation of a young and dynamic team, a remuneration in accordance with your experience and your competence and high-standard social benefits.

We look forward to receiving your application file together with a motivation letter at [rh+disp@albinati.aero](mailto:rh+disp@albinati.aero)

Only applications from candidates fulfilling the above mentioned pre-requisites will be answered. Thank you in advance for your comprehension.